

OFFICE OF THE DISTRICT & SESSIONS JUDGE : S.A.S. NAGAR

PUBLIC NOTICE

Applications on the prescribed proforma through **offline mode**, are invited for filling up 34 posts of **Peon/Chowkidar (Class-IV)**, on regular basis. The applications filled on the prescribed proforma, complete in all respects, alongwith attested copies of relevant testimonials including proof of age, education/technical qualifications, experience and two recent passport size photographs (out of which one should be pasted on the right upper side of the application), shall reach the below mentioned address up till the **05:00 PM of 17.05.2025**.

Sr. No.	Name of Post	No. of Posts	Pay	Educational Qualification	Age Limit
1.	Peon / Chowkidar (Class-IV)	34 (thirty four) 1. General = 7 2. General (W) = 5 3. General E.W.S. = 2 4. General E.W.S. (W) = 2 5. S.C. (M&B) = 3 6. S.C. (R&O) = 3 7. S.C. (W) = 3 8. PwD {Intellectually Disabled/Challenged (mild IQ) (can be posted in branches)} = 1 9. PwD (Locomotor) (W) = 1 10. E.S.M. = 1 11. E.S.M. (S.C.) (M&B) = 1 12. E.S.M. (SC)(R&O) = 1 13. E.S.M. (W) = 2 14. Sportsman = 1 15. Sportsman (W) = 1	Pay Matrix Level-1, with basic pay of Rs.18,000/-, on the pattern of 7 th Central Pay Commission as instructions issued by the Hon'ble Punjab & Haryana High Court, Chandigarh vide letter No.957/Spl./E.II/VII /L.80 (a) 6-E dated 01.10.2024 or as admissible from time to time.	Should have knowledge of Punjabi language upto middle standard	The candidate should be between 18 to 35 years of age as on 01.01.2025. Relaxation of age shall be admissible as per norms of the Hon'ble High Court as well as Punjab Government.

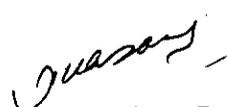
Abbreviations: E.W.S. = Economically Weaker Section, W = Woman, PwD = Physically handicapped, E.S.M. = Ex-Serviceman, M&B = Mazhabi and Balmiki Sikh, R&O = Ramdasia Sikh and Others.

The skill assessment/interview will be conducted in this office at 10:00 AM as per first alphabets of the first name of the candidates as per following schedule:-

Alphabet	Date of Skill test / Interview
A to C	26.05.2025
D to G	27.05.2025
H to J	28.05.2025
K to M	29.05.2025
N to Q	31.05.2025
R	02.06.2025
S	03.06.2025
T to Z	04.06.2025

- All the Candidates must bring the original testimonials with them, at the time of **Skill Assessment test/Interview**. No T.A./D.A. will be paid to the candidates for this purpose.

2. **Prescribed proforma of application form is available on the below mentioned official website of this office.** The candidates will be solely responsible to appear in the Skill Assessment test. No separate information in this regard will be sent to the candidates.
<https://sasnagar.dcourts.gov.in/notice-category/recruitments/>
3. Incomplete applications and **those received after 05.00 PM of due date i.e. 17.05.2025** shall be rejected without assigning any reason. This office will not be responsible for any postal delay or wrong delivery, whatsoever.
4. Before applying to the above said posts, candidate should ensure that he/she fulfills eligibility criteria. This office shall reject the applications not fulfilling the requisite criteria at any stage of recruitment and if appointed erroneously such candidate shall be removed from service.
5. It is mandatory to mention **contact numbers and e-mail Ids** in the application forms.
6. It is to make amply clear that **there is no application fees for applying for the aforesaid posts** and no bookseller or agent has been authorized to collect application forms from the candidates. As such, any parcel received from any such agency containing applications forms in bulk would not be entertained.
7. No request of any sort to make up deficiency in the application form would be entertained after the due date nor this office shall entertain any call or conversation regarding receipt of application forms as well as their tracking.
8. The reservation of vacancies is as per the policy framed by the Hon'ble High Court of Punjab & Haryana, Chandigarh. If no suitable candidate from the reserved category is found available, the post of reserved category will be offered to the candidates of General Category.
9. The post of Peon includes all other categories as specified in Appendix "B" of the Punjab Subordinate Courts Establishment (Recruitment and General Conditions of Services), Group 'D' Service Rules, 2012.
10. Special aptitude means any skill-set possessed by the candidate including a special knowledge of Mali/Gardener, Cook, electrician, driver, plumber, computer technician, if any.
11. Number of above said posts, may be increased or decreased due to administrative reasons. However, this office reserves the right to CANCELLATION/ POSTPONEMENT of Skill test / Interview, due to administrative reasons. However, notice in this regard will be notified on the official website of this office.
12. The competent authority reserves the right of any amendment, cancellation and changes to this advertisement as a whole or in part without any prior notice to the candidates. In that case, it will be displayed on official website of this office only.
13. Merely satisfying the eligibility criterion does not entitle a candidate to be selected. This office reserved the right to alter/modify or change any of the terms and conditions including selection criteria, eligibility etc. spelt out in public/employment notice.
14. Candidates are advised to check official website of this Court time to time for latest updates:
<https://sasnagar.dcourts.gov.in/notice-category/recruitments/>


District & Sessions Judge,
S.A.S. Nagar.

Endst. No. 3500 /E.B. Dated, S.A.S. Nagar the 01st May, 2025.

Copy forwarded to the following for information and necessary action:-

1. All the District & Sessions Judge in the State of Punjab (through E-mail) with the request to get notice displayed on the notice board of their respective Sessions Division as well as to obtain and send the applications alongwith service record of surplus officials, if any, to this office on or before **17.05.2025**.
2. All the Judicial Officer posted in S.A.S. Nagar Sessions Division for affixing the copy of Public Notice on the Notice Board of their respective Courts, for information of the General Public.
3. The District Employment Generation and Training Officer, District Employment Exchange, S.A.S. Nagar for sending the list of eligible candidates alongwith their application forms duly filled in on prescribed proforma alongwith two passport size photographs to this office on or before **17.05.2025 till 05:00 PM**.
4. Copy of this notice be displayed on the notice board of this Court.
5. System Officer/System Assistant of this office to upload the detailed advertisement alongwith guidelines, on the official website of this office.



District & Sessions Judge,
S.A.S. Nagar